## Matchday Operations Risk Assessment



Name of Risk Assessor:	Date of Assessment:	Assessment Review Date:
Simon Williams	26/08/2024	26/08/2025

Identify the Activity and Persons at Risk										
Describe the work activity:	Who might be harmed?	Frequency of activity:								
Football matchdays involving 1 <sup>st</sup> team.	Club staff, officials, players and spectators. Potential for vulnerable groups such as children and people with disabilities to be affected	Weekly from August to May – mainly Saturday afternoons or midweek evenings								
This risk assessment is part	of Ramsgate FC's matchday safety management strategy that is h	held within the Club's Matchday Operations								

Hazard Identification	Risk Assessment			Identify Existing Controls		Action Plan		
Hazard or Potentially	Likelihood	Severity	Risk Rating	Existing Controls	Adequat e	Additional Control Measures	By Whom	Action Date

Slip, trip or fall in and around the Ground	Possible	Slight	Low	Ongoing maintenance of Ground and level ground surfaces. Pre-match inspections and actions taken to remove slip hazards (e.g. mud and ice) or protect spectators from hazards using cones or barriers. Periodic formal Ground inspections and resultant action planning. First Aid assistance available. Seats regularly checked to ensure operating safely – defective seats fitted with notice until fixed.	Yes	Concrete terrace repairs	Ian Heath	Continuou s
Car park vehicle accident and resulting injury or damage to property or vehicle	Possible	Slight	Low	Car Park managed by Stewards. Emergency access route and reserved parking spaces marked by cones / Lines and managed by Stewards. 'Car Park Full' sign erected by car park entrance road to deter drivers entering car park once full. Low speeds of vehicles in car	Yes	N/A	N/A	N/A
Fall from height	Very unlikely	Very severe	Low	Where crush barriers are at height, the barrier's surface area is in-filled to prevent fall through gaps. Handrails on all steps to height. No gantries in use – only approved properly constructed risk assessed gantries would be allowed in high profile games.	Yes	N/A	N/A	N/A

Suspicious package inside Ground	Very unlikely	Very severe	Low	Documented investigation and partial/full evacuation procedures and messages to be followed by Stewards and PA Announcer. No recent history at this level of	Yes	N/A	N/A	N/A
Unauthorised admissions to Ground	Possible	Slight	Low	Stewards cover main entrance and emergency exits to deter/ prevent access to Ground without payment. Main entrance Steward has official guest list and only allows season ticket entry / ticket	N/A	N/A	N/A	N/A
Fire	Unlikely	Very Severe	Medium	Fire risk assessment in place that includes the Clubhouse. Extinguishers and fire blankets sited as identified in fire risk assessment. No smoking within seated stands. Storage controlled. Pre-match inspections and subsequent control actions as necessary. Documented evacuation procedures and messages to be followed by Stewards and PA Announcer. Staff trained in basic fire safety. Waste bins are positioned around Ground and are	Yes	N/A	N/A	N/A
Exposure to electric shock	Very Unlikely	Very Severe	Low	All identified portable appliances PAT tested annually. Very limited potential exposure of spectators to any electrical points or equipment. 5 yearly fixed electrical installation testing. Pre-match inspections.	Yes	N/A	N/A	N/A

Disorder outside Ground before or after match	Unlikely	Moderate	Low	Match risk assessment process and subsequent safety controls as necessary. Stewards and Club officials maintain a watch over the Clubhouse and its entrance area. CCTV installed in known sensitive areas. Pre-match Steward briefing. No recent history.	Yes	High risk matches involve liaison planning with Police and Local Authority and visiting club. High risk matches have increased stewarding and potential Police presence & supporter segregation.	Ian Heath / Matchday Stewards / Security team / Police	Continuou s
Disorder inside Ground before, during or after match – potential for surge or crush	Possible	Moderate	Medium	Match risk assessment process and subsequent safety controls as necessary. Steward team established as appropriate for match and may involve additional professional Stewards. Stewards informal training and instruction and pre-match briefing. Stewards monitor crowd. Assistance of Club officials if needed. Documented matchday arrangements and procedures in the event of disorder. CCTV installed in known sensitive areas. Specific procedures and monitoring around the Players' Tunnel area. Established Control Point. No alcohol on sale in view of the pitch and drunken	Yes	High risk matches involve liaison planning with Police and Local Authority and visiting club. High risk matches have increased stewarding and potential Police presence. supporter segregation. Potential to restrict alcohol consumption availability from Clubhouse.	lan Heath / Matchday Stewards / Security team / Police	Continuou s

Inappropriate or offensive language or chanting inside Ground	Likely	No injury	Low	Signs in Ground about offensive language, plus Ground Regulations which are also in the matchday programme. Visible Stewards and Club officials sited around Ground. Board prepared to sanction (including banning) home supporters if responsible. Procedures for warning spectators and escorting them from the Ground.	Yes	Additional professional stewards for high profile or higher risk matches Potential for Police presence – need to establish link to local Police	Ian Heath / Matchday Stewards / Security team / Police	Continuou s
Persistent standing by supporters in seated areas	Possible	No injury	Low	Yellow painted hatched areas where no standing allowed in front of seated areas. Signs requesting people do not stand in the seated stands. Stewards sited to request people sit or move on elsewhere in the Ground.	Yes	N/A	Ian Heath / Matchday Stewards / Security team / Police	Continuou s
Dangers to children in Ground	Unlikely	Severe	Medium	Child Protection Officer in place. Expectation that under-16s are with a responsible adult. Procedures for dealing with unruly children. Guidance to Stewards on how to respond if any child related concerns. Female club staff available to assist.	Yes	N/A	James Lawson	N/A

Items thrown within the Ground including onto the pitch area – including pyrotechnics (e.g., smoke bombs or flares)	Unlikely	Moderate	Low	Ground Regulations visible in Ground and in matchday programme. Stewards sited around Ground. Procedures to eject a culprit from the Ground and potentially report to Police. Stewards instructed in dealing with pyrotechnics. Sand bucket and heavy-duty gloves available. No history of this problem at	Yes	N/A	N/A	N/A
Pitch incursion	Possible	Slight	Low	Documented procedure for handling such an incident. Most likely in higher risk game when additional stewarding and alertness would be in place. Monitor crowd for risk. If seems possible, would identify high risk locations and site Stewards accordingly. Would eject culprit(s) and may involve Police. No recent history of issue.	Yes	N/A	N/A	N/A
Extreme dangerous adverse weather	Very Unlikely	Very severe	Low	No recent history of such weather conditions. Documented contingency procedures.	Yes	N/A	N/A	N/A
Damage to structures	Possible	Moderate	Medium	Mainly concrete terraced Ground, so risk minimal. Pre-match inspections. On-going Ground maintenance. Documented procedure for dealing with such conditions including cordoning off areas if	Yes	N/A	N/A	N/A

Power cut or failure	Possible	Slight	Low	Procedures for evacuating Ground. Trained Stewards. Back-up power to PA system. Loud hailer. Wind-up torches for Stewards to use in guiding people from the Ground in hours of darkness. Hard core/concrete paths to safety from all escape routes with edges highlighted by white paint as necessary.	Yes	N/A	lan Heath / Matchday Stewards / Security team / Police	N/A
Gas release or chemical incident	Very unlikely	Very Severe	Low	Documented contingency procedure. No history of such events at this level of football.	Yes	N/A	lan Heath / Matchday Stewards / Security team / Police	N/A
Late spectator arrivals	Unlikely	Moderate	Low	Documented contingency procedure. No recent history. Mainly a risk at a higher risk/ high profile match	Yes	N/A	N/A	N/A
Capacity crowd/lock scenario	Possible	Moderate	Medium	Make all ticket and publicise all ticket in advance. Engage high risk match procedures including working with Police. Control Room with Police Match Commander. Increased stewarding and deploy as considered necessary using dynamic risk assessment. Segregated supporters. Monitor turnstile areas.	Yes	Liaison with Police and Local Authority for pre- planning for match where capacity crowds a possibility. Run agreed strategy as required.	lan Heath / James Lawson	As required

Postponed/ abandoned match after turnstiles opened or after match kicked off due to inclement weather or other reasons	Possible	Slight	Low	Documented contingency procedure. PA announcements making the reason clear. Stewards positioned to enable and encourage spectators to leave the Ground. Process for deciding if tickets/ vouchers can be used for replayed match.	Yes	N/A	N/A	N/A
Match postponed before turnstiles opened	Unlikely	No injury	Low	Documented contingency procedure. Morning pitch inspections. Pre-match Ground inspections for safety issues. Club Secretary makes every effort to inform opposing club, match officials and supporters using communication channels at Club's disposal. Stewards and Club officials inform queues of reason if late postponement and queues started forming.	Yes	N/A	N/A	N/A

Conflict between spectators and any players, match officials, club officials, stewards	Unlikely	Slight	Low	Stewards, Club officials, match officials and team management to monitor the situation in their different capacities and intervene as necessary. Ground Regulations. Deployment of steward resources as necessary. Stewards aware of role to diffuse situation. CCTV. Radios available. Match officials briefing. Match officials briefing. Match officials escorted from pitch as regular procedure. Protected Players' Tunnel and Club Officials only area. Steward positioned to observe most sensitive areas. Board Members stand near to potential problem terracing to deter inappropriate behaviour. Incident recording and investigation process in place. Board will invoke sanctions on responsible Club players, officials or supporters.	Yes	N/A	lan Heath / Matchday Stewards / Security team / Police	Continuou s
Hygiene and sanitation issues/failures	Unlikely	Slight	Low	Ground toilets cleaned and checked prior to match to ensure in hygienic useable condition. Additionally, Clubhouse toilets available for ticketholders. Portable toilets available for	Yes	Appropriate additional temporary toilet facilities provided for high profile high attendance matches.	James Lawson / Ian Heath	As required

Legionella connected with changing room showers		Very severe	Low	Showers in constant use during season and regularly flushed through in close season. Shower heads cleaned regularly and replaced if necessary. Water storage checked	Yes	N/A	N/A	N/A	
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RAMSGATE F.C RISK ANALYSIS MATRIX					
Use the	risk matrix	to classify the perce	eived risk levels and	prioritise the action pla	n
INJURY POTENTIAL SEVERITY	LIKELIHOOD				
	Very Unlikel y (freak	<b>Unlikely</b> (unlikely sequence of events)	<b>Possible</b> (foreseeable under unusual circumstances)	Likely (easily foreseeable)	Very Likely (common occurrence)
<b>Negligible</b> (no injury/no disturbance)	Low	Low	Low	Low	Low
Slight (first aid injury, or minor disturbance)	Low	Low	Low	Medium	Medium
<b>Moderate</b> (medical treatment injury, or significant disturbance)	Low	Low	Medium	High	High
<b>Severe</b> (injury resulting in lost time, or large disturbance)	Low	Medium	High	High	High
Very Severe (long term disability or fatality, or major disturbance)	Low	Medium	High	High	High